

South Dakota  
**UNIFIED JUDICIAL SYSTEM**

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Northern Hills  
**DRUG COURT**  
4th & 7th Judicial Circuits

# PROGRAM MANUAL



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## CONTACT INFORMATION

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## **MISSION STATEMENT**

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The Northern Hills Drug Court (NHDC) Mission is to increase community safety, break the cycle of addiction, foster healthy families, and efficiently use public funds. This is accomplished by streamlining and coordinating comprehensive services for felony offenders whose crimes are related to addiction. The NHDC will reduce drug-related crime by holding offenders accountable through a judicially-monitored court program to promote long-term recovery.

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## **PROGRAM GOALS**

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- Increase public safety by integrating treatment and mental health services within the criminal justice system
- Reduce recidivism rates of non-violent chemically dependent offenders
- Engage Participants in treatment and recovery
- Enhance social functioning of Participants
- Connect Participants with positive support networks within the community
- Ensure behavioral and financial accountability of Participants

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## **PROGRAM DESCRIPTION**

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The NHDC is a post-adjudication treatment court for individuals guilty of a felony offense substantially related to chemical abuse and addiction. This voluntary program provides extensive substance abuse treatment, avails mental health counseling services, and demands engagement with the community and positive support networks. Participants are closely monitored and frequently tested for drugs and alcohol. Positive behaviors are rewarded with verbal and tangible incentives. Negative behaviors are met with swift and immediate sanctions. Cases are managed by a team of criminal justice professionals to include representatives from law enforcement, probation, treatment, mental health, defense attorney, prosecuting attorney, and the judiciary.

Pursuant to the South Dakota Public Safety Improvement Act (SB 70) a drug court is defined as a judicially supervised alternative to incarceration and includes drug, driving under influence and other specialty court dockets aimed at increasing public safety, offender accountability and decreasing recidivism for chemically dependent offenders. Prior to implementation a drug court team must attend training approved by the Supreme Court.

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## **ELIGIBILITY CRITERIA**

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In consultation with the State Court Administrator's Office and the Statewide Drug Court Advisory Board, the NHDC shall:

- Be structured as a post-adjudication sentencing alternative
- Provide services only for felony offenders over the age of eighteen

- Only accept candidates that are willing to participate in the drug court program on a voluntary basis
- Exclude any person seeking to enter drug court based on a present conviction for the distribution of a controlled substance or marijuana
- Exclude any person currently required to register as a sex offender
- Exclude any candidate convicted of a violent offense as defined by SDCL 22-1-2(9)
- Target offenders for admission who have been assessed for eligibility using a validated clinical assessment tool, who are addicted to illicit drugs or alcohol and are at substantial risk for reoffending or failing to complete a less intensive disposition, such as standard probation or pretrial supervision
- Require that offenders pass a legal screening for entry into the drug court program
- Not exclude candidates from participation solely because of the existence of a co-occurring disorder or other medical condition
- Make all reasonable efforts to ensure timely entrance into the NHDC
- Utilize a collaborative team process that seeks community involvement
- Mandate residency restrictions that allow for intensive supervision

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### **REFERRAL PROCESS**

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Candidates must complete a NHDC application and have a pending charge or probation revocation within the jurisdiction of the 4th or 7th Judicial Circuit. A Treatment Needs Assessment (Drug & Alcohol Eval) must be obtained and released to the NHDC, identifying significant areas of drug abuse and/or dependency. The Defendant must plead guilty to the offense, or admit to the violation, accepting full responsibility. Defendants must be screened to determine legal eligibility for Drug Court and approved by the prosecution. The Drug Court Team will review the application and approve or deny entry into the program. Acceptance by the Team holds no guarantee that a Defendant will be given a probationary sentence. If accepted into the program, applicants must meet with the NHDC Defense Attorney and review and sign the NHDC Basic Understanding, Waivers and Agreement. Defendants accepted into the program hold no guarantee of admission. The applicant's sentencing Judge has complete and absolute authority with regard to sentencing.

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### **CONFIDENTIALITY**

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NHDC Team meetings are not open to the public. It is important to protect the privacy interest of everyone involved in Drug Courts. Each Participant is required to sign releases for health, medical, mental health, criminal, employment, and educational records as deemed necessary by the Drug Court Team. NHDC files are separate and distinct from Circuit Court Files. All drug court files are confidential and are not open to the public. All files shall be under the sole control of the Drug Court Judge and the Drug Court Team.

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### **TEAM MEMBERS**

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The NHDC Team is an essential component of the Program. The NHDC Team consists of members from the Unified Judicial System within the 4th and 7th Judicial Circuit, Compass Point Treatment Program, Meade County State's Attorney's Office, Defense Attorney, and the Meade

County Sheriff's Office. The Team works collaboratively with the Butte, Lawrence, and Pennington County State's Attorney Offices, the Attorney General's Office, and law enforcement agencies and programs throughout Western South Dakota.

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## **TEAM ORIENTATION**

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### **NHDC Judge(s)**

- Attend and participate in NHDC Team meetings and maintain confidentiality
- Preside over courtroom proceedings
- Impose appropriate incentives and sanctions
- Review treatment and probation progress and address in Court
- Supervise NHDC administration
- Ensure Participant compliance to NHDC rules
- Educate colleagues on Drug Court effectiveness and procedures
- Participate in ongoing drug court training and education

### **Prosecutor(s)**

- Attend and participate in NHDC Team meetings and maintain confidentiality
- Review potential Participants for eligibility
- Make referrals to the NHDC
- Maintain non-adversarial role during NHDC proceedings
- Ensure compliance with all laws
- Recommend appropriate sanctions and incentives
- Educate colleagues on Drug Court effectiveness and procedures
- Provide community advocacy of NHDC effectiveness
- Ensure public safety
- Participate in ongoing drug court training and education

### **Defense Attorney**

- Educate and inform other attorneys about NHDC application process
- Attend and participate in NHDC Team meetings and maintain confidentiality
- Meet with Participants prior to sentencing to review legal waiver, explain waiver or rights, and obtain Participant signature on waiver
- Maintain non-adversarial role during NHDC proceedings
- Advocate for fair process
- Recommend appropriate sanctions and incentives
- Educate colleagues on Drug Court effectiveness and procedures
- Provide community advocacy of NHDC effectiveness
- Serve as liaison between Defense Bar and the NHDC Team
- Participate in ongoing drug court training and education

### **Treatment / Mental Health Representatives**

- Attend and participate in NHDC Team meetings and maintain confidentiality
- Conduct Participant assessments and screening
- Use evidence-based methodology
- Update NHDC Team on Participant progress in a timely manner

- Ensure necessary signing of information releases to avail open communication with NHDC Team
- Provide group and individual sessions for NHDC Participants
- Coordinate/Advocate for pro-social activities
- Make appropriate referrals to support agencies
- Educate colleagues on Drug Court effectiveness and procedures
- Provide community advocacy of NHDC effectiveness
- Participate in ongoing drug court training and education

#### **Law Enforcement**

- Attend and participate in NHDC Team meetings and maintain confidentiality
- Provide NHDC Team information concerning applicants and Participants
- Provide NHDC courtroom security
- Assist Court Services with drug/alcohol testing and community supervision
- Serve as liaison between law enforcement agencies and the NHDC Team
- Recommend appropriate sanctions and incentives
- Educate colleagues on Drug Court effectiveness and procedures
- Provide community advocacy of NHDC effectiveness
- Ensure public safety
- Participate in ongoing drug court training and education

#### **Court Services Officer(s)**

- Attend and participate in NHDC Team meetings and maintain confidentiality
- Case management and community supervision of NHDC Participants
- Provide NHDC Team information concerning applicants and Participants
- Identify potential Participants for NHDC
- Serve as liaison between Unified Judicial System and the NHDC Team
- Recommend appropriate sanctions and incentives
- Educate colleagues on Drug Court effectiveness and procedures
- Provide community advocacy of NHDC effectiveness
- Ensure public safety
- Conduct frequent random drug and alcohol testing
- Monitor Participant compliance
- Coordinate case-flow management with prosecutors and defense attorneys
- Coordinate with law enforcement agencies and programs
- Participate in ongoing drug court training and education
- Make appropriate referrals to support agencies
- Coordinate services within the local community
- Ensure Participant accountability

#### **Drug Court Specialist**

- Perform secretarial functions for the NHDC office and NHDC Team
- Process billing and provide office administrative functions
- Assist Court Services Officer(s) with case management
- Assist Court Services Officer(s) with drug and alcohol testing
- Complete weekly data entry and log notes

- Gather and compile data for evaluation process
- Gather and compile information for applications
- Manage applications and distribute team information
- Maintain all NHDC records and confidential drug court files
- Maintain NHDC Incentives and Sanctions log
- Prepare NHDC docket
- Participate in ongoing drug court training and education

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## TEAM TRAINING

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The NHDC Team are encouraged to attend any and all Drug Court specific training as offered by the National Association of Drug Court Professionals, training coordinated through State of South Dakota Drug Court Liaison, and/or any training or webinar opportunities specific to Drug, DUI, or other specialty track courts.

At minimum, all members of the Drug Court Team will be required to complete a 10-hour training curriculum offered through the National Drug Court Institute. Please visit <http://www.ndci.org/training> to enroll in the online webinar. Completion of the course must be documented before new Team members are allowed to sit at the Drug Court table and participate in the Team process.

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## KEY COMPONENTS

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The NHDC Team supports and promotes the 10 key components of Drug Courts as published by the Department of Justice. The following components are based upon years of research, evaluation, and lessons learned from drug courts across the country.

- **Key Component #1:** Integrate alcohol and drug treatment services with justice system case processing;
- **Key Component #2:** Using a non-adversarial approach, prosecution and defense counsel promote public safety while protecting Participants' due process rights;
- **Key Component #3:** Eligible Participants are identified early and promptly placed in Drug Court;
- **Key Component #4:** Provide access to a continuum of alcohol, drug, and other related treatment and rehabilitative services;
- **Key Component #5:** Abstinence is monitored by frequent alcohol and drug testing;
- **Key Component #6:** A coordinated strategy governs drug court responses to Participants' behavior;
- **Key Component #7:** Ongoing judicial interaction with each drug court Participant is essential;
- **Key Component #8:** Monitoring and evaluation measure the achievement of program goals and gauge effectiveness;
- **Key Component #9:** Continuing interdisciplinary education promotes effective drug court planning, implementation, and operations;

- **Key Component #10:** Forging partnerships among drug courts, public agencies, and community-based organizations generates local support and enhances drug court effectiveness.

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### **DRUG COURT SUPERVISION**

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NHDC Participants are intensely supervised and monitored by the NHDC Team. As Participants advance through treatment and NHDC phases, supervision becomes less intensive. A critical component of NHDC participation involves frequent random drug and alcohol testing. Participants must report for drug and/or alcohol testing as requested by their Court Services Officer or Treatment Providers. If Participants fail to report or produce, as directed, the Participant shall expect an immediate sanction. Tampering, altering, or refusing drug or alcohol tests are grounds for termination from the Drug Court Program.

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### **INCENTIVES & SANCTIONS**

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The NHDC utilizes incentives for positive behavior. Phase promotions include enhanced privileges, medal recognition, and more freedoms. Tangible incentives such as movie tickets, gas cards, gift cards, and meal or food vouchers reward positive behavior. Poor behavior, or rule violations, will result in sanctions. Sanctions occur immediately. Sanctions may include house arrest, community service, written assignments, loss of privileges, curfew restrictions, electronic monitoring, participation in 24/7 program, local incarceration, or other consequences as deemed appropriate by the Team. The ultimate sanction is expulsion from the Drug Court whereas returning to the sentencing Judge for formal Probation Revocation proceedings.

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### **PROGRAM FEES**

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NHDC Participants are required to pay certain drug-testing fees and a portion of their treatment costs. Participants must have all drug-testing and treatment costs paid to date, prior to becoming eligible for Phase IV advancement. Participants must also make regular payments to any previous court-imposed financial obligations. Participants are required to develop a financial plan which will be evaluated and re-evaluated throughout the course of their treatment.

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### **SUPPORT SERVICES**

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The NHDC may refer Participants to other support services and/or agencies. Recovery from substance addiction includes developing self-sufficiency and becoming a productive and responsible member of the community. Participants will be referred to numerous state and local agencies to receive assistance for food, clothing, housing, vocational training, employment assistance, budgeting, mental health counseling, or any other service deemed appropriate and/or necessary. Many Participants work hand-in-hand with the Department of Social Services, Department of Labor, local housing authorities, and other community and non-profit agencies.

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## PARTICIPANT RULES & REGULATIONS

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Participants must know and abide by the following documents:

- Northern Hills Adult Drug Court Treatment Program Basic Understanding, Waivers, and Agreements as reviewed by the Drug Court Defense Counsel at Drug Court intake
- Probationary Order (Order Suspending Imposition of Sentence, Order of Judgment of Conviction, and/or any amended versions of such sentences)
- Conditions of Adult Probation or Order of Drug Court Supervision

The NHDC Team also demands the following expectations from all Participants. Failure to abide by these expectations may result in a sanction.

- **Telephone communication** - Participants must be available to be contacted by their Court Services Officer and/or Treatment Providers at all times in the program.
- **Ability to plan** – Participants are required to maintain weekly itineraries and monthly planners at different phases of the program.
- **Compliance** – Participants must comply with all reasonable requests of their Court Services Officer(s), Treatment Providers, and NHDC Team.
- **Drug & Alcohol Testing** – Participants must be present and prompt upon receiving directives in regards to drug and alcohol screening times and locations. Testing may be unannounced and at times inconvenient. Failure to report, failure to produce, or dilute or altered samples will be considered a positive test resulting in swift and immediate sanctions
- **Associational Limits** – Participants are subject to any and all associational limits as determined by Court Services, and the NHDC Team. Participants shall not associate with non-law-abiding individuals, violence prone individuals, or anyone actively using drugs or alcohol.
- **Medications** – Participants must disclose all medications to their Court Services Officer(s), Treatment Providers, and NHDC Team. Non-narcotic alternatives must be explored with medical providers. Participants must sign any releases of information to obtain copies of medical records.
- **Community Involvement** – Participants must be engaged within their community. The NHDC Team will continually assess a Participants' community involvement, particularly in the latter phases of the program.
- **Self-help Support Groups** – Participants are required to attend a minimum of two self-help support groups per week and provide verification of such attendance to the NHDC Team.
- **Financial Planning** – Participants are held accountable financially. Financial planning will include, but not be limited to, weekly payments toward treatment costs, restitution, and other court-ordered financial obligations. Participants shall not spend more than \$100.00 on any single-item purchase without prior consultation with their Court Services Officer(s).
- **Financial Documentation** – Participants are required to submit copies of all financial records to the Drug Court Office and/or Court Services Officer(s). All pay stubs, student loan disbursements, disability income, or other financial documents are mandated. Tax forms, child support obligations, and other payment verification may be requested.
- **Court Attire** – Participants must dress appropriately for court. Male Participants are expected to wear a shirt, tie, and dress pants. Female Participants are expected to wear

dress pants, dress, or skirt of an appropriate length with a blouse or sweater that adequately covers their chest and mid-section.

- **Living Arrangements** – Participants must disclose their living quarters and cohabitants to the NHDC Team. House guests and visitors are subject to the approval of the Participant’s Court Services Officer(s). The Team shall approve any proposed change of residency and any cohabitants.

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## WRITTEN REQUESTS

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Participants may make Written Requests for review of the NHDC Team. Requests should be detailed and thorough. Request forms are available at the Drug Court Office. Obtaining authorization from the NHDC Team begins by submitting a formal “written request.” Requests shall be submitted if the Participant is seeking any special privileges, rule modification, or when instructed to do so by your Court Services Officer(s) or Treatment Provider.

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## PHASE PROMOTION REQUIREMENT

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The NHDC has four distinct phases. Phase promotion is determined by the Team through assessment of identified behavioral benchmarks. Advancement is not automatic and is not determined by set periods of time. Promotions are awarded by the Drug Court Judge.

### **Phase I – Stabilization and Adjustment**

#### Promotion Criteria

- Complete minimum of 30 days house arrest (may earn up to 4hrs scheduled free time)
- Compliant with 9pm curfew restrictions
- Disengage from high-risk people, places, and situations
- Complete Intensive Outpatient Treatment (IOP) and all assigned treatment tasks
- Consistent completion of weekly treatment inventory
- Timely completion of any required screenings and assessments
- Develop actions necessary to maintain abstinence
- Develop an individual recovery plan
- Attend a minimum of two *approved* self-help support groups per week
- Complete weekly itineraries
- Appearance at weekly Drug Court sessions
- Maintain employment, community service, or educational opportunities (32hrs per wk)
- Develop a financial plan to pay personal obligations (court obligations, restitution, treatment costs, etc.)

### **Phase II – Action Stage**

#### Promotion Criteria

- Compliance with 10pm curfew restrictions
- Disengage from high-risk people, places, and situations
- Complete Moral Recognition Therapy (MRT) and all assigned treatment tasks

- Consistent completion of weekly treatment inventory
- Timely completion of any required screenings and assessments
- Following actions necessary to maintain abstinence
- Re-evaluate and adjust individual recovery plan
- Engaging with approved support groups (2 per wk)
- Maintain and follow weekly itineraries
- Actively participate in weekly Drug Court sessions
- Maintain stable employment, community service, or educational studies (32hrs per wk)
- Abides by financial plan (court obligations, restitution, treatment costs, etc.)
- Re-evaluate and adjust financial plan
- Involvement in the community

### **Phase III: Maintenance Stage**

#### Promotion Criteria

- Compliance with CSO curfew restrictions
- Disengage from high-risk people, places, and situations
- Complete Aftercare and all assigned treatment tasks
- Consistent completion of weekly treatment inventory
- Timely completion of any required screenings and assessments
- Follow actions necessary to maintain abstinence
- Re-evaluate and adjust individual recovery plan
- Engaging with approved support groups (2 per wk)
- Maintain monthly planner
- Actively participate in bi-weekly Drug Court sessions
- Maintain stable employment, community service, or educational studies (32hrs per wk)
- Abides by financial plan (court obligations, restitution, treatment costs, etc.)
- Re-evaluate and adjust financial plan, if necessary
- Involvement in the community
- Vested in recovery (no less than 90 days abstinence)

### **Phase IV: Pre-Graduation**

#### Graduation Criteria

- Disengage from high-risk people, places, and situations
- Complete all assigned treatment tasks and recommendations
- Complete any required screenings and assessments
- Follow actions necessary to maintain abstinence
- Abide individual recovery plan
- Engaging with approved support groups (2 per wk)
- Maintain monthly planner
- Actively participates in monthly Drug Court sessions
- Maintains stable employment, community service, or educational studies

- Re-evaluate and adjust financial plan, if necessary
- Involvement in the community
- Vested in recovery (no less than 90 days abstinence)
- Prepare and submit approved graduation speech

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## **TERMINATION**

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The NHDC Team may seek the termination of a Participant from the program by a consensus vote. In the event of such action, Court Services will provide written notice to the Participant of his or her proposed termination from the program. Following such notification, the Participant will have an opportunity to address the NHDC Team concerning the possibility of termination at the next regularly scheduled Court session. After being heard, the NHDC Team will reconvene and discuss the proposed termination. If the NHDC Judge agrees with termination then the Participant will be terminated from the program and referred back to the sentencing Judge. The NHDC Judge shall appoint an attorney to represent the Participant in the probation revocation proceedings.

The NHDC Team may recommend terminating a Participant from the program for any of the following reasons:

- Concern for public safety
- Threat to the integrity of the program
- Available treatment options have been exhausted and the Participant is no longer working toward recovery
- Violating rules of the Drug Court
- Commission of a crime
- Failure to attend Drug Court hearings
- Abandonment of treatment program
- Evidence that Participant is involved with drug dealing, or driving while under the influence
- Evidence that Participant is involved in any threatening, abusive, or violent verbal or physical behavior towards anyone
- Tampering with drug/alcohol screening tests
- Inability to pass required drug/alcohol screening tests for any reason
- Failure to make satisfactory progress
- Any other grounds that the NHDC Team finds sufficient for termination

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## **GRADUATION**

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Upon recommendation of the NHDC Team, and completing necessary exit interviews and assessments, Participants that have completed all phases and met all established benchmarks will graduate from the NHDC Program. Graduation ceremonies are recognized as being very important events and are open to the public and the press. These formal ceremonies honor the accomplishments of the graduates and recognize the efforts of the NHDC Team, support agencies, and community members.

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## **EVALUATION**

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The NHDC Team will continually evaluate the process and outcomes of the program. This information will be monitored by administrators within the 4th and 7th Judicial Circuits in collaboration with the State Court Administrator's Office. Mountain Plains Evaluation serves as an independent evaluator working directly with the Statewide Drug Court Liaison and the Supreme Court. The NHDC Team will collect and provide required data for the evaluation process.

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## **ADVISORY BOARD**

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The NHDC Advisory Board consists of Administrators and Judges from the 4<sup>th</sup> and 7<sup>th</sup> Judicial Circuit. Executive level UJS personnel hold meetings to review program operations, procedures, and partnerships. The Advisory Board shall also serve to evaluate effectiveness and propose solutions to service gaps and any political or physical barriers.

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## APPENDIX A

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### NORTHERN HILLS ADULT DRUG COURT TREATMENT PROGRAM BASIC UNDERSTANDING, WAIVERS AND AGREEMENTS

Before I can be accepted into the Drug Court Treatment Program, I must give up certain statutory and/or constitutional rights. I hereby voluntarily agree and consent to give up the following statutory and/or constitutional rights upon my acceptance into the Drug Court Treatment Program enumerated below:

1. **LEGAL WAIVER:** I do hereby release and forever discharge the complaining witnesses, victim(s), the Drug Court Judge, the State's Attorney's Office, the Defense Attorney on the Drug Court Team, Law Enforcement representative, the Court Service Officer(s), the Drug Court Staff, and their respective heirs, successors, executors, administrators, and assigns from any and all claims of any kind or nature whatsoever, either in law or in equity, arising out of my arrest, participation in, or termination from, the Drug Court Program, and do expressly release and forever hold them harmless from any criminal or civil action which I may have a right to bring as a result of my arrest or participation in the Drug Court Program.
2. **RELEASE OF INFORMATION:** I agree to complete a diagnostic evaluation for the development of my Drug Treatment Program as ordered by the Court. I hereby authorize release of all treatment information by the provider to the Court, the Drug Court Coordinator, and the Drug Court Team. The Team and Court may consider any such information in deciding whether I remain in the Drug Court Treatment Program.
3. **STATUS OF PROGRAM:** I have no legal right to participate in the Drug Court Treatment Program, and my acceptance and participation is a privilege. I may be excluded or terminated from the Program at any time.
4. **PROGRAM LENGTH:** The length of the Program varies client by client, with the minimum time to complete all levels of programming being eight (8) months. It may take up to two (2) years, depending on the client's needs, abilities, and motivation to achieve ninety (90) days of sobriety and meet Program objectives. Under no circumstances will a Participant be allowed to exceed three (3) years in the Program.
5. **GENERAL REQUIREMENTS:** I must attend all Drug Court sessions well groomed and professionally dressed. I must also attend treatment sessions, pass repeated drug screens, and address problems such as corrective thinking that contribute to my addiction. I must reduce risk factors, which may include improving my family situation, bettering my employment status, increasing my educational level, moving from known drug distribution areas, etc. I may be required to pay restitution treatment fees and/or fees for participation in the program, fines, my Court Appointed Attorneys Fees, and any other related costs. I must make suitable

progress towards controlling my addiction and the Program will set individual requirements that I must meet.

6. **INDIVIDUALIZED TREATMENT PLANS:** The Clinician I am assigned to will set my individual treatment plan requirements, which will then be reviewed by the Drug Court Team. The final decisions regarding my progress, compliance with Program requirements, and continued participation are in the Judge's sole discretion. I have no right to appeal the Court's decisions.
7. **TERMINATION:** I can quit the Program at any time but I must meet with the Judge and discuss my reasons for this decision and he/she may delay my withdrawal from the Program for up to one (1) week to make sure my decision is firm. If I quit the Program or am involuntarily terminated, I understand that I will be subject to sanctions by my sentencing judge.
8. **FEES:** I will have to pay for some components of the Program, such as:
  - A. Drug Testing
  - B. Ankle Bracelet Monitoring System
  - C. Treatment/CounselingMoney I pay into the Program is non-refundable. If I quit, am terminated from the Program, or if the Program ends for any reason, I will not get my money back.
9. **SANCTIONS:** If I do not fully comply with the Program, the Judge may impose sanctions at his/her sole discretion. Additionally, my Court Service Officer(s) (CSO) may impose administrative sanctions if I violate my curfew, have unauthorized visitors, or violate my weekly schedule. I will have to complete the sanctions to continue in the Program. The sanctions could include community service, a return to jail, additional drug treatment, or anything deemed appropriate by the Judge. Additionally, as a condition of my participation in the Drug Court Program, I do not have a right to an Evidentiary Hearing to contest the imposition of sanctions nor do I have the right to appeal the decision of the Drug Court Judge. The Judge may also terminate me from the Program.
10. **COMMISSION OF A CRIMINAL OFFENSE:** If I commit an additional criminal offense, excluding minor traffic offenses, I may be expelled from the Program.
11. **NO CREDIT FOR JAIL SANCTION:** If I do not complete the Program, I may not get credit for any time that I served for Drug Court sanctions.
12. **COURT PROCEEDINGS:** The Drug Court proceedings will be informal and performed in open Court. However, Participants are required to be well groomed and dressed in professional attire for all Court appearances.
13. **SEARCHES:**
  - A. I will submit to random searches of my blood, breath or urine, person, possessions, vehicle or residence for controlled substances, alcohol, or any paraphernalia at the request of the Court Service Officer(s) (CSO). I will

comply with all other rules of the Intensive Supervision Program. I am aware that my Court Service Officer(s) (CSO) and/or law enforcement will be conducting random home visits as a part of my participation in the Program.

- B. I will submit to searches of my blood, breath or urine, person, possessions, vehicle or residence for controlled substances, alcohol, or any paraphernalia at the request of law enforcement with reasonable suspicion.
  - C. I will be subject to random searches of my blood, breath or urine, person, possessions, vehicle or residence for controlled substances, alcohol or any paraphernalia by treatment provider staff or their designee while participating in the treatment program or while on treatment provider property. Failure to comply with these requirements may result in sanctions.
14. **ATTORNEY:** I understand that I will not have an attorney to represent me while in the Drug Court Program. I also understand that Drug Court is a non-adversarial forum and, therefore, treatment and accountability is the primary concern.
15. **DISCUSSIONS IN MY ABSENCE:** I understand and acknowledge that the members of the Drug Court Team, including the Defense Attorney and the Prosecuting Attorney, will be talking to the Drug Court Judge about me, my progress in the program, and any problems that I might be having. The Team may also discuss with the Judge, at various times, sanctions or rewards, which I may receive because of my participation in the program. I also understand and acknowledge that I will not be present for these discussions with the Judge. It has been explained to me these discussions with the Judge without me being present are necessary in order for me to receive the maximum benefit from the program. I understand this and waive my presence at these meetings and discussions with the Drug Court Judge.
16. **WAIVER OF PRIVACY:** Program officials may require me to provide very personal information. This may include, but will not be limited to: my criminal record, financial and tax information, child support records, education and work history, family history, and medical and psychiatric information. While Program officials will try to avoid unnecessary embarrassment to me, I understand and agree that these things may be discussed in open Drug Court session, in treatment sessions, or in other settings related to participation in the Program. I agree to sign specific releases promptly to allow the gathering of this information.
17. **DUTY TO NOTIFY:** I must obtain permission from my Court Service Officer(s) (CSO) prior to making any change in my residence or mailing address, any change, or disconnection of my phone number, or any change in my employment. I must also notify my Court Service Officer(s) (CSO) immediately after any law enforcement contact.
18. **REARRESTS:** I must obey all laws, and notify my Court Service Officer(s) (CSO) of any criminal charges that are made against me, including any driving violations or minor offenses. My arrest or conviction on other charges, or *my failure to report other charges*, may result in termination from the Program.

19. **TRUTHFUL DISCLOSURE:** Acceptance in the program is based partly on my criminal history. I have truthfully, disclosed any previous arrests and convictions.
20. **NO ALCOHOL OR CONTROLLED SUBSTANCES:** I understand that I cannot drink, possess, or otherwise ingest alcohol, nor may I associate with those who do, while I am a Participant in the Drug Court Program. I also understand that I cannot use or possess marijuana, K2 or like substances, synthetic marijuana, scheduled controlled substances, over-the-counter drugs except as authorized herein, or any mind-altering substances, nor associate with those who do, while I am a Participant in the Drug Court Program.
21. **MEDICATIONS:** I understand that I will be required to provide frequent and random searches of my blood, breath or urine, person, possessions, vehicle or residence for controlled substances, alcohol, or any paraphernalia as a condition of my participation in the Drug Court Program. I agree that I will not take any medications, including cough, cold, and any other over-the-counter medications without prior approval from my treatment provider and my Court Service Officer(s) (CSO). I also agree to provide a complete list of my medications to my treatment provider and my Court Service Officer(s) (CSO). I also will not use or consume any food or beverage that contains poppy seeds while I am in the Drug Court Program.
22. **SEXUAL HARASSMENT POLICY:** It is the policy of the Northern Hills Drug Court Program that all Participants are entitled to an atmosphere that is free from any sexual harassment. Sexual harassment is any unwanted comments, gestures, writings, physical contact, and innuendo that are sexual in nature. Any Participant who sexually harasses another Participant or service provider will be subject to a disciplinary review and could face severe consequences, including termination from the Program.
23. **FRATERNIZATION:** It is also the policy of the Northern Hills Drug Court Program that Program Participants are not to engage in any sexual relationships with other Program Participants. This type of fraternization is not conducive to a healthy treatment environment, and will not be tolerated by the Drug Court Program.
24. **NO FINANCIAL DEALING:** Participants in Drug Court are prohibited from having any financial dealings with each other while in the Program, except with prior permission. The term "financial dealings" shall include, but not be limited to, lending or borrowing money or property, purchasing or selling real or personal property, or working for each other, or exchange of gifts. A violation will result in sanctions for all involved Participants.
25. **WAIVER OF RIGHT TO REMAIN SILENT:** I give up my right to remain silent. I agree to fully and *HONESTLY* participate in all Drug Court meetings.
26. **PHOTOGRAPH:** I agree to have my photograph taken for Drug Court files.
27. **FREE, VOLUNTARY, KNOWING AGREEMENT:** My participation in the Program requires that I waive very important rights. I have fully discussed my rights with the

Defense Attorney on the Drug Court Team before agreeing to enter into the Program. I am satisfied that I understand how the Program will affect my rights. At the time of executing this document, my thinking is clear and I am not under the influence of any substance. The decision to waive my rights and enter the Program is mine alone and made of my own free will. I expressly agree to accept and abide by all the terms and conditions of the Drug Court Treatment Program as established by the Court and the Treatment Provider.

28. **NO REVOCATION OF ASSIGNMENT:** I hereby consent to this case being assigned to the Drug Court Judge for all purposes, including sanctions.

APPENDIX B

Application for Drug Court

PO Box 939  
Sturgis, SD 57785

Northern Hills Drug Court  
4th & 7th Judicial Circuits

Phone: (605) 347-7648  
Fax: (605) 347-0193

<b><u>NAME:</u></b>	<b><u>DATE OF BIRTH:</u></b>
<b><u>ADDRESS:</u></b>	<b><u>PHONE(S):</u></b>
<b><u>VALID DRIVER'S LICENSE NUMBER:</u></b>	<b><u>DEFENSE ATTORNEY: (NAME/PHONE)</u></b>
<b><u>DRUG &amp; ALCOHOL EVAL COMPLETED:</u></b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b><u>ARE YOU AN ADDICT:</u></b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b><u>AGENCY COMPLETING EVALUATION:</u></b>	<b><u>PRIMARY DRUG OF CHOICE:</u></b>
<b><u>CHARGES PENDING:</u></b>	<b><u>COURT SERVICE OFFICER:</u></b>
<b><u>CURRENT EMPLOYER:</u></b>	<b><u>PRIMARY CARE PROVIDER / PHYSICIAN:</u></b>
<b><u>HIGHEST GRADE COMPLETED:</u></b>	<b><u>SKILL OR TRADE:</u></b>
<b><u>GED or GRADUATION:</u></b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b><u>CERTIFICATION or DEGREE:</u></b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b><u>MENTAL HEALTH DIAGNOSIS:</u></b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b><u>PSYCHOTROPIC MEDICATIONS:</u></b> <input type="checkbox"/> YES <input type="checkbox"/> NO
LIST ALL DIAGNOSES:	LIST ALL MEDICATIONS:
<b><u>RECEIVE DISABILITY:</u></b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b><u>PHYSICAL IMPAIRMENTS:</u></b> <input type="checkbox"/> YES <input type="checkbox"/> NO
LIST DISABILITIES:	LIST IMPAIRMENTS:
<b><u>CURRENTLY LIVING WITH OTHERS:</u></b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b><u>DO YOU HAVE CHILDREN:</u></b> <input type="checkbox"/> YES <input type="checkbox"/> NO
LIST HOUSEHOLD MEMBERS/RELATIONSHIP:	NAME/AGE/LOCATION OF CHILDREN:
<b><u>RELIABLE TRANSPORTATION:</u></b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b><u>PAY CHILD SUPPORT:</u></b> <input type="checkbox"/> YES <input type="checkbox"/> NO

I, the undersigned, hereby grant permission to my lawyer, to disclose any information contained in my record to Drug Court. Such information may include my complete criminal history, substance abuse information, and charging documents pertaining to my case. This information is not used to determine my guilt or innocence, rather in reference to my interest and application for involvement within the Drug Court.

Client Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Attorney Signature \_\_\_\_\_

Date: \_\_\_\_\_



7. You shall advise your current and any future employers, including temporary positions, of your probation and the nature of your crime to allow for communication between employer and court services officer for the purpose of setting up wage assignments or inquiry about other job related issues.
8. You shall allow Court Services to take and control a picture of yourself for identification and record keeping purposes.
9. You shall not have affiliation with any gangs, their members or associates, and that you not wear or present gang clothing or signs.
10. If you have been convicted or received a suspended imposition of sentence for the commission of a sex crime as defined in 22-24B-1, you shall register as a sex offender within 3 business days after conviction or coming into this area pursuant to SDCL 22-24B-2. If you have been arrested for a felony, a crime of violence under SDCL 22-1-2(9) or a sex offense under SDCL 22-22, you shall provide a DNA sample upon booking or as determined by the supervising agency. If it is determined that your DNA is already on the State DNA Database, no additional sample is required.

**ADDITIONAL CONDITIONS (please check all that apply)**

11.  You shall not consume alcoholic beverages nor enter establishments where alcohol is the primary item for sale.
12.  You shall not possess, consume, or be present where any controlled substances are used (including drug paraphernalia) without a current prescription from a physician from whom you are receiving medical treatment. Verification of any prescribed medication must be provided to your Court Services Officer upon request.
13.  You shall not participate in games of chance or enter establishments where gambling is present.
14.  You shall successfully complete any evaluation, counseling, treatment, or aftercare as directed by the Court or your Court Services Officer and consent to any treatment plan deemed necessary by your court services officer to assist you in being successful while on probation.
15.  You shall submit to testing of blood, breath, urine, or other bodily fluids as directed by the Court or your Court Services Officer and be responsible for all costs of testing.
16.  You shall submit your person, residence, vehicle, or property to warrantless search and seizure as directed by the Court or your Court Services Officer.
17.  Pay the following to the Clerk of Courts, \_\_\_\_\_  
(address)

\$ _____	Restitution	<input type="checkbox"/> individually liable	<input type="checkbox"/> jointly and severally responsible
\$ _____	Court costs		
\$ _____	Fine		
\$ _____	Blood/drug/DNA/transcript costs		
\$ _____	Court appointed attorney fees		
\$ _____	Other _____		

Payments of \$ \_\_\_\_\_ per month starting \_\_\_\_\_ and continuing during probation until paid in full.

- 18.  If you request to transfer your probation to another state, you must pay a \$50 Transfer Application fee. If your case is approved for transfer through the interstate compact process, you shall comply with all other conditions of the receiving state.
- 19.  You shall perform \_\_\_\_\_ hours of community service work at/for \_\_\_\_\_ to be completed by \_\_\_\_\_, 20 \_\_\_\_\_. Pursuant to SDCL 23A-28-11 you are not an agent or employee of the recipient of these services. Any recipient of community service restitution, described in subdivision 23A-28-2 (1), does not have to provide you with unemployment compensation insurance or worker's compensation insurance. Work sites and employees are immune from any cause of action for civil damages brought by the defendant or any third party if the cause of action arises from any act, except when the cause of action is the result of gross negligence or willful and wanton misconduct of the recipient or the work site.
- 20.  Pursuant to SDCL 23A-27-47, the Court Services Department may release information to any mental health program or counselor, chemical dependency program or counselor, or to any agency to which you have been referred as necessary to ensure compliance with probation and court ordered conditions.
- 21.  Sex Offender Conditions Addendum. (See attached UJS 626)
- 22.  Other Conditions:

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

BY THE COURT:

ATTEST:

\_\_\_\_\_  
Circuit Court Judge

\_\_\_\_\_, Clerk

\_\_\_\_\_, Deputy





reporting, etc.) for not complying

- |   |   |   |   |
|---|---|---|---|
| e. The possibility of incentives, (judge's praise, decreased court appearances or treatment | 1 | 2 | 3 |
| f. Improvements in your family, vocational or educational situation                         | 1 | 2 | 3 |
| g. Other: _____   |   |   |   |

3. Please rate the following in your success in the Drug/DUI Treatment Court. Please circle one number per item.

- |   | Very Important | Somewhat Important | Not Important |
|---|----------------|--------------------|---------------|
| a. The judge monitoring my progress               | 1              | 2                  | 3             |
| b. The high frequency of court appearances        | 1              | 2                  | 3             |
| c. Intensity/frequency of treatment               | 1              | 2                  | 3             |
| d. The quality of treatment                       | 1              | 2                  | 3             |
| e. The long period of treatment                   | 1              | 2                  | 3             |
| f. The high frequency of urine and breath testing | 1              | 2                  | 3             |
| g. My having received sanctions                   | 1              | 2                  | 3             |
| h. My having received incentives                  | 1              | 2                  | 3             |
| i. Support from my family and friends             | 1              | 2                  | 3             |
| j. Other: _____                                   |                |                    |               |

4. What changes in the Drug/DUI Treatment Court do you suggest?

- |                                      | Increase | Decrease | OK as is |
|--------------------------------------|----------|----------|----------|
| a. Time with the judge               | 1        | 2        | 3        |
| b. Frequency of court appearances    | 1        | 2        | 3        |
| c. Intensity/frequency of treatment  | 1        | 2        | 3        |
| d. Quality of Drug/Alcohol Treatment | 1        | 2        | 3        |

e. Educational or vocational opportunities	1	2	3
f. Frequency of urine/breath testing	1	2	3
g. Use of Incentives	1	2	3
h. Use of Sanctions	1	2	3
i. Length of time in the program	1	2	3
j. Other: _____	1	2	3

Do you have other suggestions or comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. Were you given enough information about the program before you entered?

- a.  Yes, I was given enough information
- b.  No, I was not given enough information

If "No", what else should you have been told? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. Would you be interested in serving as a supportive mentor for people currently in the Drug/DUI Court program:

- a.  Yes
- b.  No
- c.  Possibly. Please send me more information

## Confidentiality Agreement for Visitors

This Agreement is made by and between \_\_\_\_\_  
\_\_\_\_\_ (Drug Court) and

\_\_\_\_\_, an observer of the  
\_\_\_\_\_ Adult Drug Court

Team Meeting on \_\_\_\_\_ (date).

I understand that while I observe the Adult Drug Court Team Meeting and Drug Court on the date listed above, I may have access to private and confidential data of the Participants of the Drug Court program who have agreed to allow me to observe their cases being discussed; and I understand that the private and confidential data of the adult Participants may only be used and disclosed as authorized by law; and I understand that I must comply with federal and state privacy laws which restrict access to private and confidential information collected, created, received, maintained or disseminated by the drug court program.

NOW THEREFORE, I hereby acknowledge and agree that I will comply with the Drug Court policy, including the attached Guidelines, and relevant Federal and State privacy laws, rules and regulations in my treatment of the private and confidential data of the adult Participants and any other private and confidential data I may learn while I am observing the \_\_\_\_\_ Adult Drug Court Team meeting on the date listed above.

I further acknowledge and agree that a willful violation of or a failure to comply with relevant Federal and State privacy laws, rules and regulations regarding the use and disclosure of the private and confidential information I learn while observing the \_\_\_\_\_ Adult Drug Court Team Meetings could result in civil liability and suspension or termination from observing the Adult Drug Court Team Meetings.

**I have read and understand this Confidentiality Agreement and agree to comply with all of its terms.**

**Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.**

\_\_\_\_\_  
Signature of Visitor

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## APPENDIX G

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### **NORTHERN HILLS DRUG COURT CHECKLIST FOR DEFENSE ATTORNEYS**

If you have a client who you think is appropriate for the drug court program you need to do the following:

1. Have your client fill out the Application for drug Court. The Application is attached. The Application should be turned in to Court Services in Rapid City or the drug court office in Sturgis.
2. You should notify the drug court services officer that your client has applied to drug court. In the 7<sup>th</sup> Circuit, contact Jeanne Mann or Nicole Drew at 394-2595. In the 4<sup>th</sup> Circuit, contact Chris Pankratz or Jayna Frederickson at 347-7648. Court Services will then notify the State's Attorney that your client is applying to drug court. If the State's Attorney vetoes the Application, your client is ineligible for drug court.
3. Contact a Northern Hills Alcohol and Drug Services in Sturgis, or City/County Alcohol and Drug Programs in Rapid City to arrange for your client to undergo a chemical dependency evaluation. The evaluator should be informed the evaluation is for possible admission to drug court. Your client will need to sign a release to court services. If the evaluation is done at City/County, your client will also need to sign a release to Northern Hills Alcohol and Drug Services, the drug court treatment provider.
4. Educate your client on drug court. Drug court is an intense and rigorous program and not all clients are sufficiently motivated to be successful in the program. Provide him or her with the Participant Handbook, a copy of which is attached.
5. Your client will then plead guilty to the charge or charges (or admit the probation violation) and a pre-sentence report should be requested.
6. You will be contacted by one of the drug court service officers and asked to supply certain information about your client to the drug court team.

7. The drug court team will then vote on whether your client will be admitted to drug court.

8. If your client is accepted into drug court, you will be notified and the drug court defense attorney will meet with you and your client to review and sign the Basic Understanding, Waiver and Agreements and answer your client's questions about the program. A copy of the Waiver is an appendix to the attached Handbook.

9. Your client will appear for sentencing. ACCEPTANCE INTO DRUG COURT DOES NOT GUARANTEE THAT THE JUDGE WILL SENTENCE YOUR CLIENT TO DRUG COURT.

10. If sentenced to drug court, your client will become an active Participant after any jail or penitentiary time and any inpatient treatment ordered by the sentencing judge.

If you have questions or concerns, please contact the drug court office at 347-7648 or Attorney Bruce Hubbard at (605) 499-8697.

**CONSENT FOR DISCLOSURE OF CONFIDENTIAL  
SUBSTANCE ABUSE TREATMENT INFORMATION**

I, \_\_\_\_\_, having agreed to enroll and participate in the Adult Drug Court Program, hereby acknowledge that treatment information normally is confidential under federal law. I understand that any disclosure made is bound by Part 2 of Title 42 of the Code of Federal Regulations, which governs the confidentiality of substance abuse patient (or client) records and that it is unlawful to violate this confidentiality requirement unless I voluntarily consent to permit its disclosure. Therefore, I, \_\_\_\_\_, consent to allow on-going communications about my diagnosis, prognosis and compliance status among the following parties or agencies involved in the Drug Court Program: the drug court judge, the drug court team members, the employees engaged in the drug court operations and administration, court services officers in the drug court program, treatment providers utilized by me during the drug court program, the drug court defense attorney, and/or other referring or treating agencies involved in the direct delivery of services through the Adult Drug Court Program.

I understand that the purpose of and the need for this disclosure is to: inform the court and the other above-specified agencies of my eligibility and/or acceptability for substance abuse treatment services; to report on and adequately monitor my treatment, attendance, prognosis, and compliance with the terms and conditions of the program; to discuss and assess my status as a Participant in the Drug Court Program; and, to assess and comment on my progress in accordance with the drug court's reporting and monitoring criteria.

I agree to permit disclosure of this confidential information only as necessary for, and pertinent to, hearings, and/or reports concerning the status of my participation and compliance with the conditions of my probation as defined by the drug court. I understand that information about my medical status, mental health and/or drug treatment status, my arrest history, my levels of compliance or non-compliance with the conditions of my Drug Court participation (including the results of urinalysis or other drug screening tools,) and other material information will be discussed and shared among members of the drug court team.

I further understand that as an essential component of the drug court program summary information about my compliance or non-compliance will be discussed in an **open and public courtroom**, including but not limited to, whether I have attended all meetings, treatment sessions, the results of urinalysis or other drug testing as required, and the disclosure of my compliance or noncompliance with the terms and conditions of the program as defined by the Court. It is entirely possible that third parties will attend these court sessions and will hear these discussions. This process will require the redisclosure of confidential treatment information to individuals who have not been individually and specifically authorized to receive such information. Therefore, **I hereby specifically consent to any potential disclosure to third persons who may be in attendance at any of my Drug Court sessions.**

I further understand that if I re-disclose confidential information of any other Participant to another party, I expose myself to legal liability for unauthorized disclosure of confidential information.

Recipients of this confidential information may re-disclose it only in connection with their official duties. I understand that this consent will remain in effect and cannot be revoked by me until there has been a formal and effective termination of my involvement with the drug court for the case named above such as the discontinuation of all court-ordered supervision or probation upon my successful completion of the drug court requirements, or upon sentencing for violating the terms of my drug court involvement.

\_\_\_\_\_ Date \_\_\_\_\_  
Drug Court Participant

\_\_\_\_\_ Date \_\_\_\_\_  
Witness

## Phase I – Stabilization and Adjustment

### Promotion Criteria

- Complete minimum of 30 days house arrest
- Compliant with 9pm curfew restriction
- Disengage from high-risk people, places, and situations
- Complete Intensive Outpatient Treatment (IOP) and all assigned treatment tasks
- Consistent completion of weekly treatment inventory
- Timely completion of any required screenings and assessments
- Develop actions necessary to maintain abstinence
- Develop an individual recovery plan
- Attend a minimum of two *approved* self-help support groups per week
- Complete weekly itineraries
- Appearance at weekly Drug Court sessions
- Maintain employment, community service, or education (32hrs per wk)
- Develop a financial plan (court obligations, restitution, treatment costs, etc.)

## **Phase II – Action Stage**

### Promotion Criteria

- Compliant with 10pm curfew restriction
- Disengage from high-risk people, places, and situations
- Complete Moral Recognition Therapy (MRT) and all assigned treatment tasks
- Consistent completion of weekly treatment inventory
- Timely completion of any required screenings and assessments
- Following actions necessary to maintain abstinence
- Re-evaluate and adjust individual recovery plan
- Engaging with approved support groups (2 per wk)
- Maintain and follow weekly itineraries
- Actively participate in weekly Drug Court sessions
- Maintain stable employment, community service, or education (32hrs per wk)
- Abides by financial plan (court obligations, restitution, treatment costs, etc.)
- Re-evaluate and adjust financial plan
- Involvement in the community

### **Phase III: Maintenance Stage**

#### Promotion Criteria

- Compliant with CSO curfew restrictions
- Disengage from high-risk people, places, and situations
- Complete Aftercare and all assigned treatment tasks
- Consistent completion of weekly treatment inventory
- Timely completion of any required screenings and assessments
- Follow actions necessary to maintain abstinence
- Re-evaluate and adjust individual recovery plan
- Engaging with approved support groups (2 per wk)
- Maintain monthly planner
- Actively participate in bi-weekly Drug Court sessions
- Maintain stable employment, community service, or education (32hrs per wk)
- Abides by financial plan (court obligations, restitution, treatment costs, etc.)
- Re-evaluate and adjust financial plan, if necessary
- Involvement in the community
- Vested in recovery (no less than 90 days abstinence)

## **Phase IV: Pre-Graduation**

### **Graduation Criteria**

- Disengage from high-risk people, places, and situations
- Complete all assigned treatment tasks and recommendations
- Complete any required screenings and assessments
- Follow actions necessary to maintain abstinence
- Abide individual recovery plan
- Engaging with approved support groups (2 per wk)
- Maintain monthly planner
- Actively participates in monthly Drug Court sessions
- Maintains stable employment, community service, or education (32hrs per wk)
- Re-evaluate and adjust financial plan, if necessary
- Involvement in the community
- Vested in recovery (no less than 90 days abstinence)
- Prepare and submit approved graduation speech